

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number											
				-			-				
or											
Employer identification number											
						-					

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Store Use Only

SUPPLIER:

MILES FROM STORE:

Local Regional



Ellwood Thompson's Local Market/Dawson's Market



Truth in Supplements & Body Care

Please provide the following information to the best of your ability. Please print clearly.

Name of Company: _____

City: _____ **State:** _____ **Zip Code:** _____ **Distance:** _____

Home Phone: _____ **Mobile:** _____

Company Website (if available): _____

E-Mail Address (if available): _____

Full Name (printed): _____ **Date:** _____

Signature: _____

Business & Insurance Information

Federal Tax Identification Number: _____ Do you have business insurance? Yes No

Terms Requesting: _____ *Please attach a copy of your insurance to this document.*

Store Use Only Below This Line

Department: _____

Account Number: _____

Notes (if any): _____

Department Manager's Name (please print): _____

Department Manager's Signature: _____

Truth in Supplements & Body Care

At Ellwood Thompson's and Dawson's Market, we care about offering truly clean and natural body care products and supplements. *This agreement is for transparency and communication purposes only. It is not a legal document.* Please fill the following out to the best of your ability.

Name of Company: _____

City: _____ **State:** _____ **Zip Code:** _____

What are the primary product(s) that you produce? _____

Where do you source your ingredients from? _____

How closely do you work with this supplier? _____

How much processing of ingredients goes into your products? None **A Lot**

Do your products contain any chemical preservatives, synthetic ingredients or fillers? Yes No

Has your production facility been FDA approved? Yes No

Do you package/bottle your product in house or outsource this task? In House Outsource

Do your products include UPC codes? Yes No

I agree that the above statements are true to the best of my knowledge.

Full Name (printed): _____ **Date:** _____

Signature: _____

Product Standards/Buying Procedure/Guidelines

Our Mission Statement:

We aspire to feed the heart and soul of the community through a commitment to local and organic food.

Our Business Philosophy: The success of our markets is determined by customer satisfaction, staff happiness and local community support. We intend to grow our business by offering quality products at fair prices with exceptional customer service.

Over the years, a lot has changed in our supplement and body care industry. Many ingredients are now being mass produced in labs from synthetic starters and ingredients that are unfamiliar to our bodies. It's these ingredients and practices that we simply say, "No." Instead, we take a different approach to supplements and body care, one far more simple.

Honest Ingredients: In today's supplement and body care industry, reading the fine print is more important than ever. Thus we have carefully evaluated our body care and supplement lines and established strict criteria for inclusion on our shelves. **Products must be:**

1. Created with minimally processed oils, herbs, milks and minerals that remain as close to their natural state as possible.
2. Products contain no parabens or other known harmful chemical preservatives or fillers.
3. Our staff must know what each ingredient contained in the product is and it's purpose.
4. Products must work in a holistic and safe way with the entire body with minimal or no side effects.

What we don't put in our body is just as important as what we do: We first look at what the product doesn't contain compared to what it does. Strict guidelines are held for every item on our shelf, which have been evaluated before they enter our door. We pay close attention to every ingredient, offering the simplest, cleanest and most holistic products available.

If it's not found in nature, it's not welcome: Full effort is put towards eliminating products with synthetic fillers, artificial colors, flavors, parabens and chemical elements. We only select products that work synergistically with the body and have no harmful side effects, sourcing as much as we can from Mother Nature. We choose research-backed products that have proven themselves long term via clinical testing and customer feedback.

Fair-Trade & No Animal Testing: We source certified Fair-Trade products whenever possible. Buying from companies that have a direct relationship with their farmers strengthens communities, protects the environment and allows workers to receive fair pay and develop business skills necessary to compete in the global marketplace. You'll never have to worry about animal testing either. It's simply unacceptable at our store.

Local Vendor Guidelines

1. Vendors must have barcodes on each item. Ellwood Thompson's or Dawson's Market will provide in-store PLU codes for 10 or fewer items for a period of up to 6 months. We are happy to assist with locating reputable barcode resellers for your convenience.

2. Vendors must provide an inventory list, including wholesale pricing and barcodes/PLUs.

3. Orders must be accompanied by a printed invoice. Product will not be accepted without an invoice unless arrangements have been made with Ellwood Thompson's or Dawson's Market.

Local Vendor Guidelines Continued...

4. Product Labels: Due to FDA regulations, each product must include a **full-disclosure ingredient list, contact information, net weight and barcode on the label.**

5. Shelf Ready: Items must be ready for the shelf upon delivery (labeled with PLUs or barcodes).

6. Ordering: Orders will be placed on a weekly/bi-monthly basis or when needed. If product remains out of stock for 30 days or more, Ellwood Thompson's reserves the right to put another product in its place.

7. Visits: Vendors are welcome and encouraged to visit and check stock level/tidy product. Please do not bring unsolicited product(s).

8. Product Damages: If your products arrives damaged or is returned, we ask that you provide a replacement(s), or credit the amount on a future invoice.

9. Shipping: One of the many benefits of local products is the reduced cost of shipping; savings that can be passed along to the customer. If you require a minimum order for this, please let us know at the time of the order. If you must charge for shipping, we will factor this into our costs. For us, local is within 100 miles.

I agree that the above statements are true; I am fully aware of Ellwood Thompson & Dawson's Market's buying procedures and product standards supplements and body care. I am also fully aware of Ellwood Thompson & Dawson's Market's list of banned ingredients that is found on the last page of this document.

Full Name (printed): _____ **Date:** _____

Signature: _____

Banned Ingredients List

acesulfame-potassium (acesulfame-K)
aerosol sprays
artificial colors
artificial flavors
aspartame
azodicarbonamide
benzalkonium chloride
benzoates in food
benzoyl peroxide
BHA (butylated hydroxyanisole)
BHT (butylated hydroxytoluene)
bleached flour
bromated flour
brominated vegetable oil (BVO)
butyl cellosolve
calcium bromate
calcium disodium EDTA
calcium peroxide
calcium propionate
calcium saccharin
calcium stearoyl-2-lactylate
caprenin caustic soda (sodium hydroxide) certified colors
chlorinated phenols
coal tar derivatives
cottonseed oil cyclamates dimethylpolysiloxane
dioctyl sodium sulfosuccinate
disodium calcium EDTA
disodium dihydrogen EDTA
disodium dihydrogen pyrophosphate
disodium guanylate
disodium inosinate
EDTA
emu oil
Equal
ethyl alcohol
ethyl vanillin
ethylene oxide
ethylenediamine tetraacetic acid EDTA
FD & C colors
fois gras
GMP (disodium guanylate)
growth hormones
herb sourcing meets FDA Gras List
high fructose corn syrup (HFCS)
hydrogenated oil (fat)
hydrogenated starch hydrolysate
IMP (disodium inosinate)
irradiated foods
lead soldered cans
lye
magnesium chloride
maltitol
methyl silicone
microcrystalline cellulose
mineral oil
mono- and diglycerides
monosodium glutamate (MSG)
nano particles
natamycin
nitrates/nitrites
nonyl phenol ethoxylate
Nutrasweetoil, solvent extracted
olestra
only organic agave
oxybenzone (in sunscreen)
oxystearin
partially hydrogenated oil
petrochemicals
phthalates
polysorbate 60
polysorbate 65
polysorbate 80
potassium benzoate
potassium bisulfite
potassium bromate
potassium metabisulfite
potassium sorbate*
propionates
propyl gallate
propylene glycol alginate
refined sugar
saccharin
Simplese
sodium aluminum phosphate
sodium aluminum sulfate
sodium benzoate
sodium bisulfite
sodium diacetate
sodium erythorbate
sodium hexametaphosphate
sodium hydroxide (caustic soda)
sodium metabisulfite
sodium phosphate
sodium propionate
sodium pyrophosphate
sodium stearoyl-2-lactylate
sorbic acid
stannous chloride
succinic acid
sucralose
sucrose polyester
sulfites (sulfur dioxide)
Sweet-n-Low
synthetic fragrances
talc
TBHQ (tertiary butylhydroquinone)
tetrasodium EDTA
triclosan
triethanolamine
vanillin